

**RECORD OF PROCEEDINGS**  
**REGULAR MEETING**  
**MAY 19, 2025**

The Bath Township Board of Trustees met at Revere High School on May 19, 2025 at 10:20am for the purpose of conducting the business of the Township. The President of the Board, Mrs. Elaina Goodrich convened the meeting. Trustees present were Mr. Sean Gaffney and Mrs. Elaina Goodrich.

**CALL TO ORDER**

Mrs. Goodrich called the meeting to order at 10:20am.

**PLEDGE OF ALLEGIANCE**

Mrs. Goodrich requested the audience join her in the Pledge of Allegiance.

**WELCOME**

Mrs. Goodrich welcomed everyone in attendance and stated the purpose of the meeting is to conduct the business of Bath Township. There will be time for citizen comments at the end of the meeting.

**APPROVAL OF AGENDA**

Mrs. Goodrich requested, and **Mr. Gaffney moved to approve the agenda. Mrs. Goodrich seconded the motion. All Ayes. Motion passed 2-0.**

**FISCAL OFFICER LAURA TUTTLE**

1. Fiscal Officer Tuttle recommended, and **Mr. Gaffney moved to approve regular purchase orders 2025-00708 through 2025-00732 and payments in the amount of \$101,210.74.** Included in the payments are the following:

- \$20,728.79 to NMJ Technology LLC for Server Upgrades (IT)
- \$14,179.99 to Axon Enterprise Inc for annual TASER contract fee (Police)

**Mrs. Goodrich seconded the motion.** The Fiscal Officer called the roll.

Mr. Gaffney, **Aye**

Mrs. Goodrich, **Aye**

Mrs. Troike, **absent**

**MOTION PASSED**

2. Fiscal Officer Tuttle stated the correspondence log is available for public viewing.

**POLICE CHIEF VITO F. SINOPOLI**

**Report**

**Recommendations**

1. Chief Sinopoli recommended, and **Mr. Gaffney moved to approve the OPOTA tuition reimbursement agreement with Emily Mullenix, part-time Communication Specialist, pending her successful completion of police academy training and passing her OPOTA certification testing. Mrs. Goodrich seconded the motion. All Ayes. Motion passed 2-0.**
2. Chief Sinopoli recommended, and **Mr. Gaffney moved to to accept the resignation of Lane Watson, full-time police officer, effective May 16, 2025. Officer Watson had been with the Bath Police Department since 2014. We wish him well. Mrs. Goodrich seconded the motion. All Ayes. Motion passed 2-0.**
3. Chief Sinopoli recommended, and **Mr. Gaffney moved to enter into an Intergovernmental Agreement between Summit County and Bath Township to participate in the County's Master Service Agreement with Needl Inc. (dba Aurelian, Inc.). Aurelian will process non-emergent calls using an automated voice assistant (AI). This agreement remains in effect from May 1, 2025, until December 31, 2030. Mrs. Goodrich seconded the motion. All Ayes. Motion passed 2-0.**
4. Chief Sinopoli recommended, and **Mr. Gaffney moved to remove Sgt. Bill Alexander from probationary status effective April 29, 2025. Mrs. Goodrich seconded the motion. All Ayes. Motion passed 2-0.**

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**ASSISTANT FIRE CHIEF JOHN RODRIGUEZ**

**Report**

**Recommendations**

1. Assistant Chief Rodriguez recommended, and **Mr. Gaffney moved to approve the annual contract renewal to Aladtec, Inc. for scheduling software not to exceed \$5,500. Mrs. Goodrich seconded the motion. All Ayes. Motion passed 2-0.**

**SERVICE DIRECTOR CAINE COLLINS**

**Report**

**Recommendations**

1. Service Director Collins recommended, and **Mr. Gaffney moved to enter into an agreement with Terminix for the 2025 Pest Control Services for Bath Township facilities in the amount of \$7,337.16. Mrs. Goodrich seconded the motion. All Ayes. Motion passed 2-0.**
2. Service Director Collins recommended, and **Mr. Gaffney moved to hire three seasonal employees pending compliance with all the rules and regulations of Bath Township. The applicants reviewed and selected are Alex Petersen, Katherine Wilson, and Connor Roose for year one at \$15.00 per hour. Mrs. Goodrich seconded the motion. All Ayes. Motion passed 2-0.**

**PARKS DIRECTOR JEFF FRANCE**

**Report**

**Recommendations**

1. Parks Director France recommended, and **Mr. Gaffney moved to enter into an agreement with Myers Design in the amount of \$12,155 for the relocation and rehab of the playground equipment at the Bath Community Park. The township would like to thank the Bath Park Board for their generous donation that made this possible. Mrs. Goodrich seconded the motion. All Ayes. Motion passed 2-0.**
2. Parks Director France recommended, and **Mr. Gaffney moved to enter into an agreement with C.A.R.E. Construction in the amount of \$5,900 for the installation of the new scoreboard at the Bath Community Park. Mrs. Goodrich seconded the motion. All Ayes. Motion passed 2-0.**

**PLANNING DIRECTOR/ ZONING INSPECTOR WILLAM FUNK**

**No Report/Recommendations**

**ADMINISTRATOR VITO F. SINOPOLI**

**Recommendations**

1. Administrator Sinopoli recommended, and **Mr. Gaffney moved to approve the first amendment to the lease agreement with Spectrum Mid-America LLC for the property located at 3840 Bath Road. Mrs. Goodrich seconded the motion. All Ayes. Motion passed 2-0.**
2. Administrator Sinopoli recommended, and **Mr. Gaffney moved to approve the agreements with the Teamsters Park and Road units. Mrs. Goodrich seconded the motion. All Ayes. Motion passed 2-0.**
3. Administrator Sinopoli recommended, and **Mr. Gaffney moved to accept the donations received in memory of George Goodrich to be used for the Bath Community Park from Betty Sweeney in the amount of \$100. Mrs. Goodrich seconded the motion. All Ayes. Motion passed 2-0.**
4. Administrator Sinopoli requested the Trustees consider Resolution 2025-24 Organizational Amendment 08 – Department Head Vacation  
**Mr. Gaffney introduced the following resolution and moved its adoption:**

**BATH TOWNSHIP RESOLUTION 2025-24  
AMENDMENT 08**

**TO AMEND THE 2025 PERSONNEL POLICY MANUAL AND ORGANIZATIONAL RESOLUTION**

**WHEREAS**, the Township operates with regard to several master documents; and,

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**WHEREAS**, the Bath Township Board of Trustees adopted the 2025 Organizational Resolution, Personnel Policy Manual, and Job Description Manual to take effect January 1, 2025; and,

**WHEREAS**, after review the Board of Trustees has decided to revise and update the 2025 Personnel Policy Manual and Organizational Resolution to amend the following information:

1. To amend the 2025 Personnel Policy Manual Section 3.10 adjusting the Vacation language with the addition of the following language:

**Department Heads**

Department Heads will receive a minimum of four (4) weeks of vacation. Service credit for prior Bath Township employment will be honored. After every five (5) full years employed, department heads will receive one (1) additional week up to a maximum of six (6) weeks.

**NOW THEREFORE BE IT RESOLVED**, that the Bath Township Board of Trustees amends the 2025 Personnel Policy Manual and Organizational Resolution to include the updated information in the attachments and shall be retroactively effective as of January 1, 2025.

Mrs. Goodrich seconded the amendment; and the Fiscal Officer called the roll:

Mrs. Goodrich, **Aye**

Mrs. Troike, absent

Mr. Gaffney, **Aye**

**Resolution Adopted**

**TRUSTEES: ELAINA GOODRICH, SHARON TROIKE, AND SEAN GAFFNEY**

**FUTURE TRUSTEE MEETINGS AND EVENTS**

Water and Sewer District Board	May 19, 2025, 6pm	Trustee Conference Room
Board of Zoning Appeals	May 20, 2025, 7pm	Trustee Meeting Room
Board of Trustees Special Meeting (bill pay)	June 2, 2025, 9:30am	Trustee Meeting Room
Appearance Review Commission	June 2, 2025, 5pm	Trustee Meeting Room
Zoning Commission	June 2, 2025, 7pm	Trustee Meeting Room
Spring into Nature	June 8, 2025, 1-4pm	U of A Field Station at Bath Nature Preserve
Discover Bath Barns	June 10, 2025, 5pm	Trustee Meeting Room
Water and Sewer District Board	June 16, 2025, 6pm	Trustee Conference Room
Board of Trustees Meeting	June 16, 2025, 6:30pm	Trustee Meeting Room
Board of Zoning Appeals	June 17, 2025, 7pm	Trustee Meeting Room
Sun's Out, Fun's Out Community Celebration	June 20, 2025, 5-10pm	Bath Community Park
Run to the Sun 5k (runsignup.com)	June 20, 2025, 7pm	Bath Community Park

**FACULTY & STUDENT QUESTIONS**

The Board opened the floor to the students and faculty for questions, and the following were asked:

- Jason Milczewski: Mr. Milczewski asked the board to explain their experience and their roles on the board.
- Jeff Fry: Mr. Fry asked the board to share whether their jobs are full-time or part-time, and provide insight into the time requirements of each position.
- Jason Milczewski: Mr. Milczewski requested input from the group on potential property tax elimination legislation and

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how it would impact the services that Bath Township provides.

**ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 11:10am.

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Elaina E. Goodrich, President  
Bath Township Board of Trustees

ABSENT

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Sharon A. Troike, Vice President  
Bath Township Board of Trustees

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Sean F. Gaffney  
Bath Township Board of Trustees

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Laura Tuttle  
Fiscal Officer

Date: May 19, 2025  
Bath Township Board of Trustees

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